

## THE FORCE - RECITAL HANDBOOK

### DRESS REHEARSAL

Saturday, May 19

1pm - 5pm

Emerald Coast Convention Center – Okaloosa Island  
1250 Miracle Strip Parkway SE, Fort Walton Beach, FL 32548

### RECITAL

Sunday, May 20

6:00pm

Emerald Coast Convention Center – Okaloosa Island

The purpose of the recital handbook is to provide you with every piece of information you will need for our year-end recital production. The recital is a full production with professional sound, costumes and props. It gives dancers the opportunity to experience the joy of performing on stage in front of their friends and family as well as show the results of a year's hard work, dedication and progress.

Should you have any additional questions please don't hesitate to contact the office via e-mail at [info@risedancedestin.com](mailto:info@risedancedestin.com).

## GENERAL INFORMATION

### RECITAL SEASON CLASS ATTENDANCE

The entire Rise Dance Center team is gearing up for the end-of-year recital. Respect of recital preparations and attendance during the weeks leading up to the recital are imperative. We consider each dance class as a 'team' and each team member is an integral part of the performance.

Before your dancer misses a class, please consider this:

- Your child may not feel confident or prepared for the recital performance due to missing choreography or practicing their dance with their class.
- Dance formations and choreography are incomplete without your dancer therefore impacting the entire class recital practice.

We understand extenuating circumstances may occur. Should your dancer miss repeated classes prior to recital, we will contact you to discuss options to get your dancer up to speed including private classes at your expense. Please notify the office via e-mail at [info@risedancedestin.com](mailto:info@risedancedestin.com) if your dancer will be missing class.

## COSTUME CARE AND PREPARATION

- Please do not iron your costume. Even a cool iron can melt some fabrics. Most costumes arrive very wrinkled; hanging them in a steamy bathroom will remove most of the wrinkles. Or, simply hang your costume and most wrinkles will fall out.
- Please do not let your children wear their costumes until after the performance. We cannot order replacements.
- **Label all costume parts (tights, shoes, costumes, and headpieces) with your child's name.** Since there will be a number of children in the dressing area with the same costume, costumes can easily get mixed-up or lost.
- Keep accessories together. We suggest you keep all your costume parts together. One option is to **place the accessories (headpiece, gloves, etc.) in a plastic zip-loc bag, poke a small hole through it, and hang it on the same hanger as the costume.** Make sure you have all of your costume parts with you for the Dress Rehearsal and Performance.

## HOW SHOULD MY DANCER'S HAIR AND MAKEUP LOOK

You may receive an email and/or handout for your child's costume details including hair and shoe requirements. Ballet, jazz and musical theatre costumes will have tights included.

Standard hair is in a bun at the crown of the head. A sock bun or donut bun is acceptable and we recommend a bun hairnet. All hair must be pulled away from the face (including bangs).

All headpieces should be placed on the right side of the bun (right side of your dancer's body).

Make-up is used to complete the look of the costume and present the dancers' faces well for lighting and videotaping. Standard make-up is brown eye-shadows, black mascara, pink/rose blush and light plum lipstick (creamy matte). Please note - younger children are not required to wear make-up.

Please note - make sure your child's nails are not painted (and toe nails if dancing barefoot). No earrings, necklaces, bracelets or other accessories should be worn.

We suggest nude underwear or no underwear for leotard costumes so underwear does not show through.

**IMPORTANT - Please tie a knot in the strings on your child's ballet slippers and cut the extra string. This will prevent them playing with them during the performance.**

## WHERE CAN I GET PICTURES IN THEIR COSTUMES

Rise Dance Center has partnered with Captured Moments Photography again to offer recital photos for you and your dancer. They will offer special sessions at the studio on:

### **Friday, May 4**

6pm - 8pm

OR

### **Saturday, May 5**

9am - 3pm

Each time slot is \$30 (one costume) and includes all digital downloads and a copyright release. Please reserve your time online at our Facebook event page ~ <https://bit.ly/2EhJ9Rn>.

## WHAT TO EXPECT AT DRESS REHEARSAL

Saturday, May 19

1pm - 5pm

Emerald Coast Convention Center – Okaloosa Island

## WHAT IS A DRESS REHEARSAL

The dress rehearsal gives dancers an opportunity to practice on stage in full costume, make-up and hair prior to the actual shows. They will know exactly what to expect on the night of the performance including lighting, spacing/positioning, entering and exiting the stage. It is very important that everyone attend this rehearsal.

**Please remember dress rehearsal is full costume, hair and make-up.**

## WHERE IS THE EMERALD COAST CONVENTION CENTER

The Emerald Coast Convention Center is located on Okaloosa Island across from the Boardwalk at 1250 Miracle Strip Parkway SE, Fort Walton Beach, FL 32548.

## WHERE TO GO AT THE EMERALD COAST CONVENTION CENTER

Enter through the main entrance of the convention center, and you will find signs directing you to the dressing area. Our dressing rooms will be in large open space ballrooms. There will be staff available to help direct you and answer any questions you might have.

One parent or guardian ONLY is allowed to accompany their dancer to the rehearsal and to the dressing room area. The designated parent or guardian will receive a band that allows them admittance to the dressing room area. Only dancers, and one parent or guardian per dancer, will be

permitted at any time. Males are not allowed in the female dressing area. There will be a separate room for our male dancers.

### IS DRESS REHEARSAL OPEN FOR VIEWING

Parents may leave their dancer with our staff and proceed to the theatre while rehearsal takes place. You are welcome to take photos and video of your child's dances at that time as well - as long as you are not a distraction to your dancer or the rehearsal process.

Dancers performing in ACT I must arrive at rehearsal no later than 12:45pm. We will not be able to wait for anyone arriving late. Dancers performing ONLY in ACT II may arrive on or before 2:30pm. See our performance line-up a list of dances in each ACT.

Once your child has finished rehearsal for ALL of their routines, you and your dancer may gather your belongings from the dressing room area and leave.

### VOLUNTEERS NEEDED

Anyone interested in volunteering to help assist with lining up dancers or helping dancers change in the dressing rooms is welcome. Please notify our staff at the front desk or via email if you are interested at [info@risedancedestin.com](mailto:info@risedancedestin.com). There will be an orientation for all volunteers, and all must abide by the policies set forth by Rise Dance Center. The recital weekend is a hectic experience; all volunteers must work in a cooperative manner at all times.

Our Dressing Room Supervisors are needed for each class to supervise the dancers. Dressing Room Supervisors must assure that each child in her care is safe and accounted for. They are responsible for making sure that each child is in the proper costume, has the proper accessories and shoes, and is at the side of the stage at the appropriate time. They are also responsible for seeing that all children return to the dressing room if changing for their next dance.

### WHAT TO EXPECT AT RECITAL

Sunday, May 20

6:00pm

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### WHAT TIME IS ARRIVAL

Please plan to **arrive no later than 45 mins prior to show time in full make-up and hair and first costume**. Doors will open at 5:30pm for seating in the main ballroom.

### WHERE IS THE EMERALD COAST CONVENTION CENTER

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## WHERE TO GO ONCE YOU GET THERE

Enter through the main entrance of the convention center, and you will find signs directing you to the dressing rooms. There will be staff available to help direct you and answer any questions you might have. Please note - only one parent and/or guardian is permitted in the dressing area with their dancer.

Parents may leave their dancer with our backstage and proceed to the theatre. Theatre doors open at 5:30pm.

## TICKET/ SEATING INFORMATION

A Recital Fee (**\$60**) will be charged to your account on **Friday, April 27**. This fee includes two recital tickets for your family or friends and helps offset the production costs associated with professional staging, lighting and sound. Your tickets will be available the week of **May 7** and will be distributed at the studio. They must be signed for by a parent or guardian.

Seating is general admission. Additional tickets may be purchased for \$15 /adults and \$10 /kids ages five and over. Seating is limited in this venue so tickets may sell out.

## THEATRE/HOUSE POLICIES

Photographing and videotaping the performance is strictly prohibited to protect the integrity of the performance as well as limit distractions to audience members and dancers (especially small children).

Please wait UNTIL THE END of each dance prior to standing up and exiting the theatre. Please do not get up from your seat during a performance. We also ask that you wait to return to your seat until a routine is finished.

Please silence your cell phone before entering the performance ballroom. Show courtesy to other audience members and do not text during any of the performances. If it is an emergency and you do need to text, please be sure to turn your screen to low brightness.

Please keep talking to a minimum during performances as a courtesy to other audience members.

## WHAT WILL YOUR CHILD BE DOING DURING PERFORMANCES

Your child will be with their class, lined up backstage, within three dances prior to their performance(s). Immediately after your child's dance, they will be escorted back to the dressing room area so they may change for their next performance. Any dancers with quick changes (within three dances) will be changed in our quick change area backstage. This area is closed and manned by a female staff member.

If your dancer is in ACT II only or has a long span of time between dances, we will have an area in front of the stage where they are permitted to sit and watch the show with our recital staff. If they choose to stay in the dressing area with our Dressing Room Supervisors, we suggest packing an activity bag for

them – games, coloring books, iPad, etc. Please label anything you bring. Also, please pack CLEAN snacks (i.e. water or clear liquids, cheese sticks, etc.) nothing that could stain their costume nor any snacks that produce a lot of crumbs!

Please note, our volunteers will have your name and cell phone number should they need to contact you for any reason.

### **WHEN WILL YOUR DANCER BE PERMITTED TO LEAVE**

Dancers performing in ACT I AND ACT II must stay with our recital staff during the entire recital - either in the dressing area or in our designated seating area for dancers. To ensure the safety of all dancers, each dancer must be signed out by the assigned guardian with a recital staff person/Dressing Room Supervisor.

Dancers ONLY performing in ACT I may be permitted to leave at Intermission and must be signed out by their guardian. HOWEVER, we would love for you to stay for the recital performance, so you all may experience the entire show and see all of the amazing talent at your studio!

### **RECITAL DVDS, T-SHIRTS, FLOWERS**

Information regarding Recital DVDs, t-shirts and flowers will be distributed shortly via email and in the studio.

FLOWERS - Flowers may be pre-ordered to ensure they will be ready for you on the night of your child's performance. All you have to do is pick them up in the lobby of the Convention Center. Orders must be made online and will be available soon!

DVDS / BLURAY - Our Recital Performance will be available on DVD or BLURAY. Orders are made online with our videographer vendor and distributed after the recital.

T-SHIRTS - Commemorative t-shirts will be created for this dance year and THE FORCE. Each child's name will be on the back of the t-shirt. T-shirts will be available for purchase at the studio and at the recital venue.

**Thank you so much for supporting your child's love of dance and being a part of our year-end production.**

**We look forward to seeing you all at the show!**